

PROCEDURES FOR OFFICIATING NATIONAL CHAMPIONSHIP
AND SECTIONAL MEETS IN 2003

- I. Applications will be available on the USA Swimming web site in the Officials section. They need to be filled out using the "Directions on How To Fill Out An Application" which is on the web. Applications will be available for the Spring Nationals, Spring Masters Nationals (pending), the Disability Championships, Summer Nationals, Summer Masters Nationals (pending), all Speedo Champions Series meets, the World Cup and the U.S. Open.
- II. Each official can apply for all meets but will only be assigned to Meet Referee, Administrative Referee, Assistant Administrative Referee, Deck Referee, Head Starter, Starter, Head Chief Judge, or Assistant Chief Judge in a maximum of TWO (2) meets. Assignment limitations may be waived for the Disability Championships because of its specific nature as well as the World Cup that uses FINA officials, when available, in some positions.
- III. The goal is to have 40% newly assigned officials at each meet and to limit the number of assignments per official as stated above noting the exceptions.

PROCEDURES FOR NATIONAL CHAMPIONSHIP
OFFICIALS CERTIFICATION AT THE SPEEDO CHAMPIONS SERIES (SCS)

- I. If the SCS Meet is to offer National Championship officiating opportunities, the Sectional Meet Referee will be determined by a committee comprised of the Meet Host, the host LSC Officials Chairman, the Zone Officials Chairman, and the National Officials Chairman. The list of potential referees will come from applications submitted to the Zone Officials Chairman and a list of names from the database of National and National Championship certified officials supplied by the National Officials Chairman. An application will have to be submitted requesting National Championship Certification approval by the designated deadline date.
- II. Once the Meet Referee has been determined, the remaining assigned team members (administrative referee, deck referees, starters, and chief judges) will be determined by the Meet Referee, host club Meet Director, the LSC Officials Chairman, and the Zone Officials Chairman. The minimum number of assigned officials in each category for the SCS meets will be as follows:

Meet referee -	1
Administrative referee -	1
Deck Referees -	2
Starters -	2 (one of which will be designated as Head Starter)
Chief Judges -	2 (one of which will be designated as Lead)

The preferred number of assigned officials in each category for the SCS meets will be as follows:

Meet Referee -	1
Administrative referee -	1
Deck Referees -	3
Starters -	4 (one of which will be designated as Head Starter)
Chief Judges -	5 (one of which will be designated as Lead)

It is recommended that the assigned officials are National Championship certified in ANY level. It is also recommended that if an assigned official does not have Championship certification, that they have National certification in the position in which they are being assigned. National Certification procedures can take place at any SCS meet providing a request is submitted to Ginny Bay at the appropriate time by the host LSC Officials Chairman.

- III. *Current National Championship*** Officials in *any capacity* at an SCS meet will be able to *re - certify* their National Championship certification at its highest level by working at least 4 sessions. *Upgrades cannot* be obtained at a Sectional meet. Officials with a *current National* certification that are in an *assigned* capacity of referee, starter, or chief judge at an SCS meet will be able *to acquire National Championship certification for the position of Stroke and Turn only*.
- IV. Upon completion of the SCS meet, the appropriate forms and reports need to be filed by the Meet Referee in a timely manner.